



UNITED STATES BANKRUPTCY COURT
CENTRAL DISTRICT OF CALIFORNIA
OFFICE OF THE CLERK

KATHLEEN J. CAMPBELL
Executive Officer
Clerk of Court

M E M O R A N D U M

DATE: July 27, 2026

REPLY TO

ATTN OF: Jennifer Harmon, Space & Facilities Supervisor

SUBJECT: **Scope of Work**
Project: Courtroom AV Upgrade- AV Cabling

TO: Roland Blanco, Office Services Manager
Purchasing

1. LOCATION

U. S. Bankruptcy Court, Ronald Regan Bldg, 411 W. Fourth St. 5th & 6th Floors, Santa Ana, CA 92701

2. PROJECT DESCRIPTION

Request an estimate for a vendor to run AV cabling in the floor boxes and bench of two courtrooms on the 5th floor, which will need access to the 4th floor plenum space, and one courtroom on the 6th floor. Installation of new AV cables in these three courtrooms as part of a system modernization initiative to support **updated technology** standards, improve the courtroom technology experience, and ensure the systems remain reliable.

3. SCOPE OF WORK

Vendor to perform the following:

- Pull specified AV cables to various locations in courtroom 5C, 5D and 6C as outlined in attached diagram.
- Cables shall be labeled using non-handwritten media in a format approved by the courts
- Coil no less than 20' of cable for each run in AV rack area for proper wire management and termination.
- Coil no less than 20' of cable for each run at end point locations for management and termination.
- All bulk cable is supplied by courts.
- All terminations performed by court personnel.
- Use existing cable paths
- Only one courtroom will be able to be down at a time. This will be a 3 phase project.

NOTE: Schedules must be coordinated with the Court, the access to the 4th floor must be coordinated in advance, and we will have minimal days for access.

4. **Project Coordination:**

- A. Project coordination will be handled by Jennifer Harmon by phone 213-894-4517 or email at jennifer_harmon@cacb.uscourts.gov
- B. Vendor to perform work during normal business hours.
- C. Area to be free and clear of debris when complete

5. **SPECIAL REQUIREMENTS**

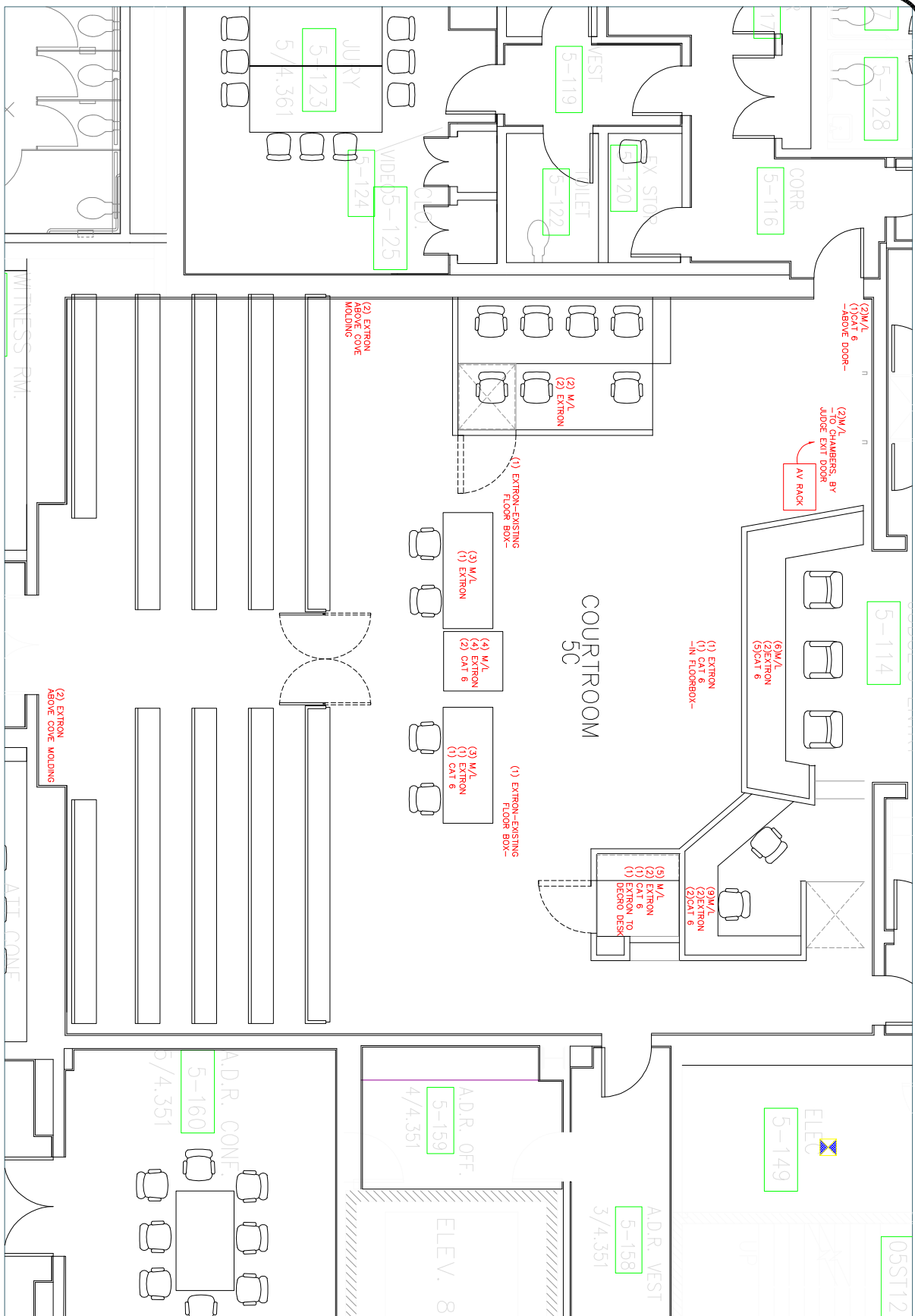
- A. If the project is delayed for any reason on the part of the vendor, the court **will not** be held financially liable for additional charges.
- B. For loading dock parking pass, the vendor will provide the following information for each vehicle to Jennifer Harmon at least 24 hours prior to start of work:
 - a. Company Name
 - b. Driver's name (Upon request by security guard, driver must have a valid driver's license)
 - c. Vehicle make, model, and color
 - d. License plate number
 - e. Cellular telephone number

NOTE:

Company personnel must either have a current GSA identification card or must be cleared through GSA and the U.S. Marshals Service to work without an escort

All company personnel must have valid state issued identification in order to enter the building through the loading dock.

SANTA ANA 5TH FLOOR



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FOR CD 11, LOS ANGELES
REVIEWED BY: JEFFREY G. BERNARDINO (JGB) (WELLS FARGO BANK)

DATE	TIME	BY
7/23/20	10:00 AM	JGB

REVIEWED BY: JEFFREY G. BERNARDINO (JGB) (WELLS FARGO BANK)
DATE: 7/23/20
TIME: 10:00 AM

Project Name and Address
UNITED STATES BANKRUPTCY COURT
CENTRAL DISTRICT OF CALIFORNIA
255 E. TEMPLE ST., SUITE 1032
LOS ANGELES, CA 90012
P: 213.894.4517

No.	Revision/Issue	Date
1	Initial	7/23/20

Drawn By
Checked By
Reviewed By

UNITED STATES BANKRUPTCY COURT
CENTRAL DISTRICT OF CALIFORNIA
255 E. TEMPLE ST., SUITE 1032
LOS ANGELES, CA 90012
P: 213.894.4517

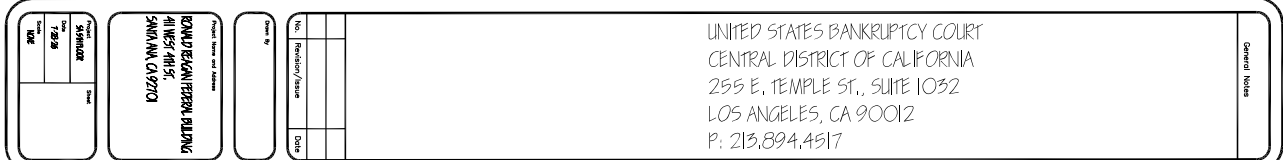
General Notes

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Court No. No. Petition/Volunt Date	Court By Printed Name and Address BRAND REASON REPAIR BUILDING 411 WEST 4TH ST. SAN ANA, CA 92701
Plaintiff Defendant Trustee UIC	State

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The floor plan of Courtroom 6C is detailed with the following features:

- Seating:** The main seating area is divided into two sections by a central aisle. The left section has 12 rows of 4 seats each (48 seats total). The right section has 12 rows of 4 seats each (48 seats total). There are also 4 individual seats along the top wall and 4 individual seats along the bottom wall.
- Exits:**
 - Top Exit: (1) EXTRON-EXISTING FLOOR BOX- (1) CAT 6
 - Bottom Exit: (1) EXTRON-EXISTING FLOOR BOX- (1) CAT 6
 - Right Exit: (1) EXTRON (1) CAT 6 -IN FLOORBOX-
 - Left Exit: (1) EXTRON (1) CAT 6
- Equipment and Storage:**
 - Top Wall: (2) M/L (1) EXTRON (4) M/L (2) CAT 6 (3) M/L (1) EXTRON (1) CAT 6
 - Bottom Wall: (2) M/L (1) EXTRON (4) M/L (2) CAT 6 (3) M/L (1) EXTRON (1) CAT 6
 - Right Wall: (6) M/L (2) EXTRON (5) CAT 6 (1) EXTRON (1) CAT 6 -IN FLOORBOX-
 - Left Wall: (2) M/L (1) EXTRON (4) M/L (2) CAT 6 (3) M/L (1) EXTRON (1) CAT 6
- Other Features:**
 - Top Right: JUDGE'S ENTRY 6-114
 - Top Left: VIDEO 6-126 CLOSET 6-127
 - Bottom Left: VIDEO 6-125 CLOSET 6-127
 - Bottom Right: ADR OFFICE 6-159

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