

## **TENTATIVE RULING PROCEDURES FOR JUDGE VICTORIA S. KAUFMAN**

Judge Kaufman may issue tentative rulings 24 to 48 hours prior to the scheduled hearing date. These rulings are available via the court's webPACER service and on the court's webpage, [www.cacb.uscourts.gov](http://www.cacb.uscourts.gov), by clicking "Tentative Rulings" on the lower, left hand corner of the court's home page, selecting judge VK and clicking on the relevant hearing date. Please do not call chambers to inquire if no tentative has been posted.

Please note, however, that, notwithstanding the issuance of a tentative ruling, unless (1) Judge Kaufman's chambers or Courtroom Deputy has confirmed that no appearance is necessary or (2) the tentative ruling itself states that no appearance is necessary, **appearances are required**. A moving party's failure to attend the hearing on its motion may result in denial of the motion for failure to prosecute and in the issuance of an order to show cause re sanctions. An opposing party that fails to attend the hearing on a motion that it has opposed will be deemed to have withdrawn its opposition to the relief requested in the motion.

If the Judge issues a tentative ruling in an uncontested matter and excuses the movant's appearance, but a party appears in court to contest the motion, the Judge will listen briefly and either allow the tentative ruling to stand or continue the hearing to allow the absent parties to be heard. If the hearing is continued, a member of Judge Kaufman's chambers or the Courtroom Deputy will inform the moving party of the date and time of the continued hearing.

Unless otherwise provided in the tentative ruling, the moving party must lodge a proposed order that conforms to the Judge's tentative ruling, accompanied by a proof of service that the proposed form of order was served on all required parties and, unless the proposed order is lodged using the court's Electronic Lodged Order Upload ("LOU") procedures and those procedures provide otherwise, a notice of entry, the appropriate number of copies of the proposed order and stamped, pre-addressed envelopes bearing the names and addresses of those who are to receive a copy of the signed, entered order.

On the date of the hearing, you may deposit the proposed order and notice of entry, along with all the copies and envelopes, in the courtroom. All proposed orders submitted after the hearing date must be lodged at the court's filing window, located at the San Fernando Valley Division, 21041 Burbank Boulevard, Woodland Hills, CA 91367, or submitted through the court's LOU procedures.