

PROCEDURES REGARDING TELEPHONIC APPEARANCES

Judge Maureen Tighe may, in her discretion, schedule telephonic hearings using either Court Call, an independent conference call company at (888) 882-6878, or Judge Tighe's AT&T conference line, (877) 873-8017, access code 7549049. **No telephone appearances are allowed for evidentiary hearings or trials, unless otherwise ordered by the Court.** Attorneys may not appear by using the telephone conference number for ZoomGov without permission of chambers (see below). In order to appear telephonically, parties must adhere to the following procedure:

POLICY GOVERNING TELEPHONIC APPEARANCES

Telephonic appearances by Courtcall or the AT&T Conference Line are connected directly with the courtroom's public address system and electronic recording equipment so that a normal record is produced. **To ensure the quality of the record, the use of phones in outdoor or other public places where there is significant ambient noise is strongly discouraged, except in emergencies.** Participants should be able to hear all parties without difficulty or echo. **DO NOT ATTEMPT TO PARTICIPATE VIA SPEAKERPHONE, AS THE SOUND QUALITY IS UNACCEPTABLE. YOU MUST USE A HANDSET OR A HEADSET TO PARTICIPATE REMOTELY.**

After your call is connected to the courtroom, the Judge will call the case, request appearances, and direct the manner in which the hearing proceeds. Each time you speak, you should identify yourself for the record. The court's teleconferencing system allows more than one speaker to be heard, so the Judge can interrupt a speaker to ask a question or redirect the discussion. When the Judge informs the participants that the hearing is completed, you may disconnect.

Scheduling simultaneous telephonic appearances in multiple courts does not excuse a failure to appear when a matter is placed on calendar. Before appearing, check Judge Tighe's calendar and review any tentative ruling on the Court's website.

SCHEDULING AN EMERGENCY TELEPHONIC APPEARANCE FOR ZOOMGOV **(Approval requested with 24-hour's notice)**

All ZoomGov appearances by members of the Bar shall be by video on a laptop computer or on a Zoom interface on a mobile device or tablet. If an unexpected emergency arises, attorneys who wish to appear by calling into the ZoomGov telephone conference line must telephone chambers and obtain approval to appear telephonically on ZoomGov.

PLEASE NOTE

Individuals choosing to appear telephonically do so at their own risk. Hearings generally will not be rescheduled due to missed connections. In deciding to appear telephonically, counsel is agreeing to waive any prejudice attributable to quality deficiencies or irregularities of the record that may result. If your audio connection produces extraneous noise or static, your line will be muted and, if necessary disconnected. Any fee that you paid to CourtCall for the appearance will not be refunded. Repeated poor connections may cause counsel to be prohibited from future telephonic appearances.