

UNITED STATES BANKRUPTCY COURT  
CENTRAL DISTRICT OF CALIFORNIA

**REQUEST FOR NEW OR MODIFIED  
LOCAL BANKRUPTCY RULE, FORM, OR COURT MANUAL SECTION**

To propose a revision to a Local Bankruptcy Rule (LBR) or Court Manual section, or to propose a new form or revision to a form, please complete the following checklist form and email it to Marty\_Bracciotti@cacb.uscourts.gov. All requests must also include either the proposed text (if new) or a redline draft (for proposed revisions). A separate request form must be submitted for each request. Proposals will be reviewed by the applicable Court committee. Should you have any questions, please contact Marty Bracciotti at (213) 894-1633.

**1. Requester Information**

Requester's Name: \_\_\_\_\_ Date of request: \_\_\_\_\_  
Title: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Department or professional office: \_\_\_\_\_

**2. Proposed New/Revised LBR/Form/Court Manual Section**

(check all applicable boxes):

- New       Revised
- LBR number \_\_\_\_\_
- Form number and title: \_\_\_\_\_
- Court Manual section number/title: \_\_\_\_\_

**3. Request Details (attach additional pages if necessary)**

Reason for request: \_\_\_\_\_

Proposed revision: \_\_\_\_\_

**4. Request Relates To/May Impact (check all that apply)**

- LBR# \_\_\_\_\_       Court Manual section # \_\_\_\_\_       Bankruptcy Case
- FRBP# \_\_\_\_\_       Court website FAQ# \_\_\_\_\_       Adversary Proceeding
- 11 USC § \_\_\_\_\_       LOU       CM/ECF       CIAO! (Court's internal application)
- General Order # \_\_\_\_\_
- References another LBR/Form/Court Manual section (*explain*): \_\_\_\_\_
- Other (*explain*): \_\_\_\_\_