

**IDENTIFICATION VERIFICATION
In Connection With Meetings of Creditors**

For cases where the debtor does not have an attorney, or the attorney does not have visual contact with the debtor:

- The debtor shall copy, scan, or take a picture of his/her valid identification (ID) and proof of Social Security number (SSN) and mail/email/send the documents to the assigned trustee in advance of the section 341 meeting. If the debtor has counsel, counsel may deliver these documents to the trustee.
- During the meeting, the debtor should confirm on the record that he/she sent the trustee a copy of his/her valid ID and proof of SSN. The trustee shall then confirm on the record his/her review of (1) the debtor's ID (stating what the ID is—e.g. valid Driver's License) and that the ID sent matches the name on the petition; and (2) the verification of the debtor's SSN (stating what was used to verify the SSN— e.g. original Social Security card or W2 form) and that it matches what was reported on the debtor's statement of SSN.
- If counsel and the debtor are in visual contact, at the trustee's discretion, counsel may, as an officer of the court, represent to the trustee on the record and confirm his/her review of (1) the debtor's ID (stating what the ID is—e.g. valid Driver's License) and that the ID sent matches the name on the petition; and (2) the verification of the debtor's SSN (stating what was used to verify the SSN— e.g. original Social Security card or W2 form) and that it matches what was reported on the debtor's statement of SSN.

If the trustee is not able to confirm both the debtor's ID and SSN, the meeting will be continued. The trustee may verify the ID and/or SSN prior to the continued meeting and excuse the debtor's appearance but make a record of such at the continued meeting.

The trustee may request additional forms of verification or statements from the debtors.

INFORMATION FOR THE SECTION 341 MEETING OF CREDITORS

Because of developing issues with the COVID-19 virus and the national declaration of emergency by the President of the United States, § 341 Meetings of Creditors (“Meetings”) will be conducted telephonically. The telephone call in number and passcode for the § 341 Meeting of Creditors (“Meeting”) is set forth in the enclosed Notice.

Dial-In Information:

- (1) You must use a touch-tone phone to participate.
- (2) Landline preferred. If you have a choice, use a landline phone, instead of a cell phone. Do not use a speaker phone.
- (3) Dial the call-in number and then enter the passcode, which consists of 7 numbers and is followed by a # sign. Immediately place your phone on mute.
- (4) Make the call from a quiet area where there is as little background noise as possible.
- (5) As more than one Meeting will be held during this period, listen for your case to be called. When your case is called, unmute your phone and identify yourself.
- (6) When speaking during your case, identify yourself.
- (7) Do not put the phone on hold at any time after the call is connected.
- (8) If any party is attending the Meeting from the same location as another party, use separate touch-tone phones to participate.
- (9) Once the case Meeting is finished, hang up.
- (10) If you become disconnected before your Meeting is finished, call back.

Bankruptcy Documents:

Debtors should have their bankruptcy documents available in the event there are questions about the information in the documents.

No Recording: The Meetings will be recorded by the trustee or United States Trustee. Any other recordings are prohibited.

**NOTICE FROM THE UNITED STATES TRUSTEE
INSTRUCTIONS AND INFORMATION
FOR PARTICIPATION IN TELEPHONIC SECTION 341 MEETINGS
IN LOS ANGELES IN THE CENTRAL
DISTRICT OF CALIFORNIA**

Bankruptcy Chapter	Normal 341 Location	Presiding Trustee	Call In Information
Chapter 7	Los Angeles	Wesley Avery	Conference Line: 1-866-916-8264 Participant Code: 2983420
Chapter 7	Los Angeles	Carolyn Dye	Conference Line: 1-866-917-3563 Participant Code: 6182652
Chapter 7	Los Angeles	Howard Ehrenberg	Conference Line: 1-866-818-4478 Participant Code: 5458706
Chapter 7	Los Angeles	Rosendo Gonzalez	Conference Line: 1-866-917-0421 Participant Code: 6008507
Chapter 7	Los Angeles	David Goodrich	Conference Line: 1-866-710-4230 Participant Code: 1247053
Chapter 7	Los Angeles	Brad Krasnoff	Conference Line: 1-866-916-1638 Participant Code: 9381167
Chapter 7	Los Angeles	Heide Kurtz	Conference Line: 1-866-917-3705 Participant Code: 3458508
Chapter 7	Los Angeles	Samuel Leslie	Conference Line: 1-866-918-9721 Participant Code: 6941605
Chapter 7	Los Angeles	Peter Mastan	Conference Line: 1-866-917-1475 Participant Code: 1762588
Chapter 7	Los Angeles	John Menchaca	Conference Line: 1-866-918-0230 Participant Code: 6532752
Chapter 7	Los Angeles	Elisa Miller	Conference Line: 1-866-918-5491 Participant Code: 9337603
Chapter 7	Los Angeles	John Pringle	Conference Line: 1-866-912-2132 Participant Code: 2959994
Chapter 7	Los Angeles	Jason Rund	Conference Line: 1-866-916-3454 Participant Code: 4876953
Chapter 7	Los Angeles	Edward Wolkowitz	Conference Line: 1-866-710-0735 Participant Code: 2846904
Chapter 7	Los Angeles	Timothy Yoo	Conference Line: 1-866-718-1353 Participant Code: 2196108
Chapter 13	Los Angeles	Kathy Dockery	Conference Line: 1-866-918-7973 Participant Code: 2040162 Conference Line: 1-866-917-6289 Participant Code: 5181097 Conference Line: 1-866-909-0478 Participant Code: 7099618
Chapter 13	Los Angeles	Nancy Curry	Conference Line: 1-866-914-6621 Participant Code: 8414351
Chapter 11	Los Angeles	Office of U.S. Trustee	Conference Line: 1-866-821-3048 Participant Code: 4464878 [OR] Conference Line: 1-866-816-0394 Participant Code: 5282999 [OR] Conference Line: 1-866-811-2961 Participant Code: 9609127

Identification Procedures - Debtors should provide copies of their photo identification and proof of Social Security number to the presiding trustee prior to the start of the section 341 meeting. Copies may be provided through debtor's counsel or directly to the presiding trustee if unrepresented. If such proof has not been provided, the 341 meeting will be continued until the trustee has received proof of identification.

Preparation for the Call:

- Use a landline to avoid interruptions and background noise. Avoid using a cell phone, if possible.
- Each call will have multiple cases; after connecting to the call please place your phone on mute and wait until your case is called before speaking.
- When your case is called, please speak clearly and loudly as the meeting is being recorded.
- Debtors should be prepared and have copies of documents on which they can reasonably expect to be examined (petition, schedules, statement of financial affairs, tax returns, etc.) or any documents the trustee has indicated in advance that debtors should have available for questioning.

**NOTICE FROM THE UNITED STATES TRUSTEE
INSTRUCTIONS AND INFORMATION
FOR PARTICIPATION IN TELEPHONIC SECTION 341 MEETINGS
IN RIVERSIDE IN THE CENTRAL DISTRICT
OF CALIFORNIA**

Bankruptcy Chapter	Normal 341 Location	Presiding Trustee	Call In Information
Chapter 7	Riverside	Karl Anderson	Conference Line: 1-866-916-9437 Participant Code: 3737497
Chapter 7	Riverside	Lynda Bui	Conference Line: 1-866-916-7833 Participant Code: 1014161
Chapter 7	Riverside	Arturo Cisneros	Conference Line: 1-866-916-8156 Participant Code: 7622938
Chapter 7	Riverside	Charles Daff	Conference Line: 1-866-914-5737 Participant Code: 2802110
Chapter 7	Riverside	Todd Frealy	Conference Line: 1-866-712-9737 Participant Code: 3934438
Chapter 7	Riverside	Howard Grobstein	Conference Line: 1-866-709-3245 Participant Code: 3863026
Chapter 7	Riverside	Larry Simons	Conference Line: 1-866-816-0312 Participant Code: 8601308
Chapter 7	Riverside	Steven Speier	Conference Line: 1-866-708-4867 Participant Code: 9973532
Chapter 7	Riverside	Robert Whitmore	Conference Line: 1-866-710-7339 Participant Code: 7435156
Chapter 13	Riverside	Rodney Danielson	Conference Line: 1-866-914-9077 Participant Code: 7204615
Chapter 11	Riverside	Office of U.S. Trustee	Conference Line: 1-866-822-7121 Participant Code: 6203551

Identification Procedures - Debtors should provide copies of their photo identification and proof of Social Security number to the presiding trustee prior to the start of the section 341 meeting. Copies may be provided through debtor's counsel or directly to the presiding trustee if unrepresented. If such proof has not been provided, the 341 meeting will be continued until the trustee has received proof of identification.

Preparation for the Call:

- Use a landline to avoid interruptions and background noise. Avoid using a cell phone, if possible.
- Each call will have multiple cases; after connecting to the call please place your phone on mute and wait until your case is called before speaking.
- When your case is called, please speak clearly and loudly as the meeting is being recorded.
- Debtors should be prepared and have copies of documents on which they can reasonably expect to be examined (petition, schedules, statement of financial affairs, tax returns, etc.) or any documents the trustee has indicated in advance that debtors should have available for questioning.

UPDATED

NOTICE FROM THE UNITED STATES TRUSTEE
INSTRUCTIONS AND INFORMATION
FOR PARTICIPATION IN TELEPHONIC SECTION 341 MEETINGS
IN SANTA ANA IN THE CENTRAL
DISTRICT OF CALIFORNIA

Bankruptcy Chapter	Normal 341 Location	Presiding Trustee	Call In Information
Chapter 7	Santa Ana	Thomas Casey	Conference Line: 1-866-915-2046 Participant Code: 5508970
Chapter 7	Santa Ana	Jeffrey Golden	Conference Line: 1-866-717-0338 Participant Code: 9658463 Corrected
Chapter 7	Santa Ana	Weneta Kosmala	Conference Line: 1-866-918-0529 Participant Code: 5454326
Chapter 7	Santa Ana	Richard Marshack	Conference Line: 1-866-916-7472 Participant Code: 6940493
Chapter 7	Santa Ana	Karen Naylor	Conference Line: 1-866-918-0432 Participant Code: 2891346
Chapter 13	Santa Ana	Amrane Cohen	Conference Line: 1-866-916-8638 Participant Code: 9393985
Chapter 11	Santa Ana	Office of U.S. Trustee	Conference Line: 1-866-919-0527 Participant Code: 2240227 [OR] Conference Line: 1-866-919-3126 Participant Code: 3803126

Identification Procedures - Debtors should provide copies of their photo identification and proof of Social Security number to the presiding trustee prior to the start of the section 341 meeting. Copies may be provided through debtor's counsel or directly to the presiding trustee if unrepresented. If such proof has not been provided, the 341 meeting will be continued until the trustee has received proof of identification.

Preparation for the Call:

- Use a landline to avoid interruptions and background noise. Avoid using a cell phone, if possible.
- Each call will have multiple cases; after connecting to the call please place your phone on mute and wait until your case is called before speaking.
- When your case is called, please speak clearly and loudly as the meeting is being recorded.
- Debtors should be prepared and have copies of documents on which they can reasonably expect to be examined (petition, schedules, statement of financial affairs, tax returns, etc.) or any documents the trustee has indicated in advance that debtors should have available for questioning.

**NOTICE FROM THE UNITED STATES TRUSTEE
INSTRUCTIONS AND INFORMATION
FOR PARTICIPATION IN TELEPHONIC SECTION 341 MEETINGS
IN WOODLAND HILLS & SANTA BARBARA
IN THE CENTRAL DISTRICT OF
CALIFORNIA**

Bankruptcy Chapter	Normal 341 Location	Presiding Trustee	Call In Information
Chapter 7	Woodland Hills	Amy Goldman	Conference Line: 1-866-711-2932 Participant Code: 3510177
Chapter 7	Woodland Hills	David Gottlieb	Conference Line: 1-866-916-5191 Participant Code: 4420210
Chapter 7	Woodland Hills	David Seror	Conference Line: 1-866-917-9837 Participant Code: 4654617
Chapter 7	Woodland Hills	Diane Weil	Conference Line: 1-866-816-6141 Participant Code: 6833307
Chapter 7	Woodland Hills	Nancy Zamora	Conference Line: 1-866-918-0338 Participant Code: 8677642
Chapter 7	Santa Barbara	Jeremy Faith	Conference Line: 1-866-818-0588 Participant Code: 5464290
Chapter 7	Santa Barbara	Sandra McBeth	Conference Line: 1-866-916-0360 Participant Code: 8251904
Chapter 7	Santa Barbara	Jerry Namba	Conference Line: 1-866-918-7970 Participant Code: 5723963
Chapter 13	Woodland Hills & Santa Barbara	Elizabeth Rojas	Conference Line: 1-866-917-4644 Participant Code: 5687061 Conference Line: 1-866-566-9799 Participant Code: 5966127
Chapter 11	Woodland Hills & Santa Barbara	Office of U.S. Trustee	Conference Line: 1-866-902-1354 Participant Code: 7380000 [OR] Conference Line: 1-866-820-9498 Participant Code: 6468388

Identification Procedures - Debtors should provide copies of their photo identification and proof of Social Security number to the presiding trustee prior to the start of the section 341 meeting. Copies may be provided through debtor's counsel or directly to the presiding trustee if unrepresented. If such proof has not been provided, the 341 meeting will be continued until the trustee has received proof of identification.

Preparation for the Call:

- Use a landline to avoid interruptions and background noise. Avoid using a cell phone, if possible.
- Each call will have multiple cases; after connecting to the call please place your phone on mute and wait until your case is called before speaking.
- When your case is called, please speak clearly and loudly as the meeting is being recorded.
- Debtors should be prepared and have copies of documents on which they can reasonably expect to be examined (petition, schedules, statement of financial affairs, tax returns, etc.) or any documents the trustee has indicated in advance that debtors should have available for questioning.