

EMERGENCY MOTIONS PROCEDURES FOR JUDGE MAUREEN TIGHE

To obtain a hearing date for a motion on an emergency basis, the movant must file the following documents with the Clerk's Office:

1. Application for an order setting the hearing date for a motion on an emergency basis and a proposed order thereon;
2. Supporting declaration(s) justifying the setting of a hearing on an emergency basis; and
3. Motion, including all supporting papers, for which the movant seeks an emergency hearing.

Initial Motions in new Chapter 11 cases may contact chambers for possible hearing times, but no hearing will be calendared until copies of the actual motions have been filed. The written application for order shortening time may be waived telephonically if adequate cause is clear from the phone call.

To expedite the process of obtaining an emergency motion hearing date, when the movant files the documents with the Bankruptcy Court Clerk's Office, they should also place courtesy copies of all the pleadings in the courtesy copy box adjacent to the elevators on the third floor of the San Fernando Divisional Office, 21041 Burbank Boulevard, Woodland Hills, CA 91367.

Judge Tighe's law clerk will call the movant within 24 hours of the documents being filed. If the movant is not contacted by Judge Tighe's law clerk within 24 hours of filing the emergency motion, the movant may call Judge Tighe's law clerk at (818) 587-2806.