



**TERRY NAFISI**  
DISTRICT COURT EXECUTIVE  
AND CLERK OF COURT

**WESTERN DIVISION**  
312 N. SPRING ST. SUITE G-8  
LOS ANGELES, CA 90012

**SOUTHERN DIVISION**  
411 W. FOURTH ST. SUITE 1053  
SANTA ANA, CA 92701

**EASTERN DIVISION**  
3470 TWELFTH ST. SUITE 134  
RIVERSIDE, CA 92501

# CAREER OPPORTUNITY

## UNITED STATES DISTRICT COURT CENTRAL DISTRICT OF CALIFORNIA

<b>Position:</b>	Programmer/Analyst
<b>Classification Level:</b>	CL 27/1-28/61
<b>Salary Range:</b>	\$51,645-\$100,666
<b>Location:</b>	Los Angeles
<b>Opening Date:</b>	March 14, 2014
<b>Closing Date:</b>	Open until filled
<b>Number of Positions:</b>	One or more
<b>Vacancy Number:</b>	14-16

### POSITION OVERVIEW

The Office of Information Technology to the United States District Court, Central District of California, Western Division, is currently accepting applications for the position of **Programmer/Analyst**. The Central District of California has courthouses in Los Angeles, Santa Ana and Riverside, providing services to more than 500 employees. The office is headquartered in the District Clerk's Office in Los Angeles. The Office is an exciting, innovative, and fast-paced environment designing IT solutions and providing assistance to judges and court personnel in the administration of justice. Occasional travel to the Southern Division in Santa Ana and the Eastern Division in Riverside is required. This position will join a staff of thirty technology professionals, and will report to the IT Development Manager.

As such the incumbent will be joining a small, but highly motivated team in a dynamic environment to design and develop mission-critical software solutions. The position will be responsible for analyzing business processes and gathering requirements, designing, coding, testing and debugging applications and maintaining code documentation. Additionally, the incumbent will train system operators and provide user support. The position requires supporting locally developed applications and websites that meet the business needs of the Central District. Duties may require working during non-business hours.

Responsibilities include, but are not limited to:

- Applying SharePoint and Drupal technology to solve identified problems and building efficiencies emerging from work with court employees;
- Performing routine support and troubleshooting of SharePoint environment;
- Developing and maintaining documentation of program development;
- Consulting with court staff and other customers regarding software design, enhancement, and maintenance;
- Reviewing and analyzing the work of other programmers;
- Providing technical expertise to identify, evaluate, and develop effective security procedures and system requirements to meet identified needs;
- Applying best practices of software engineering, including code standards, testing, and release procedures;

### OUR MISSION

Committed to providing support to the judges and equal access to the judicial process with fairness, impartiality, and personal integrity by providing service to all.

### OUR VISION

Leading the nation  
in service to justice.

*The United States District Court  
is an equal opportunity employer.*

- Developing, testing, researching and validating locally developed software;
- Providing oral and written status reports to management and court teams;
- Other duties as required.

### **QUALIFICATIONS REQUIRED - GENERAL**

- Minimum two years of work experience
- Experience in a lead role in development projects
- Must be results and detail-oriented
- Ability to implement best practices in a SharePoint and Drupal development.
- Excellent problem solving skills
- Excellent English oral and verbal communication skills (for presentation)
- Ability to translate technical language to understandable terms for lay staff
- Possess a strong desire to learn subjects affecting the position
- Must be motivated when opportunities are presented
- Ability to handle multiple priorities in a fast-paced environment
- Exercise mature judgment

### **QUALIFICATIONS REQUIRED - TECHNOLOGIES**

- Working knowledge and development experience with Microsoft SharePoint Server 2010
- Working knowledge of open source content management system including Drupal 7 and Joomla
- Experience and advanced knowledge in one or more of the following areas: software development life cycle, web design and development, framework utilization, and web services
- Extensive understanding of Microsoft products and technologies including, but not limited to Windows Server, Active Directory, SQL Server, Visual Studio, ASP.NET Web Forms/MVC and SharePoint Programming Model
- Extensive understanding of JavaScript, jQuery, JSON, AJAX, HTML 5 and CSS 3
- Ability to develop and write code in .NET (C#) 3.5 or higher, with working knowledge of MVC and Entity Framework
- Working knowledge and operational experience with one or more of the following Linux distributions: Ubuntu, CentOS and RedHat
- Working knowledge of database technologies, including but not limited to Microsoft SQL and MySQL.
- Ability to grasp new concepts and stay up to date with industry best practices and standards

### **QUALIFICATIONS DESIRED**

- Experience with SharePoint Visual Web part development and master page styling
- Development experience with Drupal modules Java, PHP, VB and Perl (Java programming is a plus)
- Development experience with SharePoint designer and Visual Studio
- Experience with Microsoft SQL Server Reporting Services
- Knowledge of Informix

### **EDUCATIONAL REQUIREMENTS**

- A bachelor's degree from an accredited college or university in computer science, information systems, or related field is preferred.
- Education at the master's degree level or two years of graduate study may be substituted for required specialized experience if obtained in a field closely related to the subject matter of this position.

**PHYSICAL REQUIREMENTS**

Successful candidate must be able to bend, pull, push and lift up to 40 pounds, reach, walk, stand and/or sit for extended periods, with or without accommodation.

**BENEFITS**

Federal benefits include paid vacation and sick leave; health, life, dental, vision, disability, and long term care insurance plans; retirement; matching and tax-deferred Thrift Savings Plan; paid holidays; and a flexible work schedule.

**INFORMATION FOR APPLICANTS**

The United States District Court requires employees to adhere to a code of conduct which is available on the court's web site at [www.cacd.uscourts.gov](http://www.cacd.uscourts.gov). This is a Non-Executive High-Sensitive position within the federal judiciary. Employment will be considered provisional pending the successful completion of a ten year mandatory background investigation. The Financial Reform Act requires direct deposit of federal wages for court employees. Due to the volume of applications received, the court will only communicate with those individuals who will be tested or interviewed. Applicants scheduled to test or interview should advise the Human Resources staff if any accommodation will be necessary to test or interview. Applicants selected to interview must travel at their own expense. Applicants must be a U.S. citizen or a lawful permanent resident of the United States currently seeking citizenship or intending to become a citizen after meeting the eligibility requirement. The United States District Court is a smoke-free environment. Visit the court's web site at [www.cacd.uscourts.gov](http://www.cacd.uscourts.gov) to download the job application. Please submit completed application to:

United States District Court  
Human Resources Department  
312 North Spring Street, Room 535  
Los Angeles, California 90012  
Refer to: Vacancy No. 14-16