



- (1)  A hearing on the motion will take place as follows:

<b>Hearing date:</b>	<b>Place:</b>
<b>Time:</b>	<input type="checkbox"/> 255 East Temple Street, Los Angeles, CA 90012
<b>Courtroom:</b>	<input type="checkbox"/> 21041 Burbank Boulevard, Woodland Hills, CA 91367
	<input type="checkbox"/> 3420 Twelfth Street, Riverside, CA 92501
	<input type="checkbox"/> 411 West Fourth Street, Santa Ana, CA 92701
	<input type="checkbox"/> 1415 State Street, Santa Barbara, CA 93101

- (2)  No later than the deadlines given, **telephonic notice** of the hearing must be provided to all persons/entities listed:

(A) <u>Deadlines:</u>	(B) <u>Persons/entities to be provided with telephonic notice:</u>
Date:	
Time:	
	<input type="checkbox"/> See attached page
	(C) <u>Telephonic notice is also required upon</u> the United States trustee

- (3)  No later than the deadlines given, **written notice of the hearing** and a **copy of this order** must be served upon all persons/entities listed using:  one of the methods checked  all of the methods checked

- (A)  Personal Delivery  Overnight Mail  First class mail  Facsimile\*  Email\*

(B) <u>Deadlines:</u>	(C) <u>Persons/entities to be served with written notice and a copy of this order:</u>
Date:	
Time:	
	<input type="checkbox"/> See attached page
	(D) <u>Service is also required upon:</u>
	-- United States trustee ( <i>electronic service is not permitted</i> )
	-- Judge's copy personally delivered to chambers (see <i>Court Manual</i> for address)

- (4)  No later than the deadlines given, a copy of the motion, declarations, and supporting documents (if any), must be served on all persons/entities listed using:  one of the methods checked  all of the methods checked
- (A)  Personal Delivery  Overnight Mail  First Class Mail  Facsimile\*  Email\*

(B) <u>Deadlines:</u> Date: Time:	(C) <u>Persons/entities to be served with motion, declarations, supporting documents:</u>  <input type="checkbox"/> See attached page (D) <u>Service is also required upon:</u> -- United States trustee ( <i>no electronic service permitted</i> ) -- Judge's copy personally delivered to chambers (see Court Manual for address)
---	---

- (5)  Regarding **opposition to the motion**
- opposition to the motion may be made **orally** at the hearing
- no later than the deadlines given, **written opposition to the motion** must be filed with the court and served upon all persons/entities listed using:  one of the methods checked  all of the methods checked
- (A)  Personal Delivery  Overnight Mail  First Class Mail  Facsimile\*  Email\*

(B) <u>Deadlines:</u> Date: Time:	(C) <u>Persons/entities to be served with written opposition to the motion:</u> -- movant's attorney (or movant, if movant is not represented by an attorney)  (D) <u>Service is also required upon:</u> -- United States trustee ( <i>electronic service is not permitted</i> ) -- Judge's copy personally delivered to chambers (see Court Manual for address)
---	--

- (6)  Regarding a **reply to an opposition:**
- a reply to opposition may be made **orally** at the hearing.
- no later than the deadlines given, a **written reply to an opposition** must be filed with the court and served on all persons/entities listed using:  one of the methods checked  all of the methods checked
- (A)  Personal Delivery  Overnight Mail  First Class Mail  Facsimile\*  Email\*

<p>(B) <u>Deadlines:</u></p> <p>Date:</p> <p>Time:</p>	<p>(C) <u>Persons/entities to be served with written reply to opposition:</u></p> <p>-- All persons/entities who filed a written opposition</p> <p>(D) <u>Service is also required upon:</u></p> <p>-- United States trustee (<i>electronic service is not permitted</i>)</p> <p>-- Judge's Copy personally delivered to chambers (see <i>Court Manual</i> for address)</p>
--	--

(7)  Other requirements:

(8)  No later than the deadlines given, movant must file a **Declaration of Notice and Service** establishing that telephonic notice, written notice, and service of the motion and this order was completed as set forth above, and a **judge's copy** of the Declaration of Notice and Service must be personally delivered to the judge's chambers:

<input type="checkbox"/> at least 2 days before the hearing.
<input type="checkbox"/> no later than:      Date:                              Time:

\* Service by electronic means (facsimile or email) requires compliance with F.R.Civ.P. 5(b)(2)(E).

Date: \_\_\_\_\_

\_\_\_\_\_  
United States Bankruptcy Judge