

**United States Bankruptcy Court**  
Central District of California  
**Roybal Building**  
255 East Temple Street  
Los Angeles, CA 90012

**Honorable Barry Russell**  
Bankruptcy Judge

**Procedures Regarding Telephonic Appearances**

1. Telephonic appearances are permitted by Judge Russell on a case by case basis **for extreme emergencies only**. To request a telephonic appearance, contact Judge Russell's Courtroom Deputy, Stacey Fortier, as soon as possible at the following phone number: (213) 894-3687.
2. Provide the Courtroom Deputy with the following information:
  - (a) the name of the case and the bankruptcy case number or adversary proceeding number;
  - (b) the date and the time of the hearing;
  - (c) the reason for the telephonic appearance; and
  - (d) your telephone number.
3. If Judge Russell approves the request, the Courtroom Deputy will advise you of the telephone number to call for a telephone conference call.
4. If Judge Russell denies the request, the Courtroom Deputy will advise you.