

COVID-19 and PROCEDURE FOR APPEARING AT COURT HEARINGS

Updated February 24, 2022

PLEASE CONTINUE TO CHECK THIS WEBPAGE FOR UPDATES

Judge Zurzolo's Courtroom 1368

is **OPEN** to the public

Roybal Federal Building & Courthouse
255 E. Temple St., Los Angeles, CA 90012

Do I have a choice to appear in person or appear by phone? **Yes**

Is there a choice to appear by video? **No**

Do I wear a face covering in the courtroom? **Yes**, unless excused by the judge.

How do I find out if my hearing is going forward as scheduled?

Please view "Tentative Rulings / Posted Judicial Calendars" to determine if your hearing is going forward. **Calendars are posted on the court's website:** Home page, Left side

How do I check in for a hearing?

All parties must register in advance to indicate whether you will appear in person or by phone. This includes trustees, attorneys, and self-represented parties.

REGISTER TO INDICATE IF YOU WILL APPEAR BY PHONE OR IN PERSON

1) Deadlines

a. Tues/Thurs hearings -- no later than 12:00 noon the day prior

b. Monday Chap 13 hearings – no later than 5:00 p.m. the prior Wednesday

2) Send an email to **Chambers_VZurzolo@cacb.uscourts.gov**

3) In the subject line, insert "**Registration -- Telephonic Appearance**"
OR "Registration -- In Person Appearance"

4) Include in the email all of the following information:

a. Your full name, State Bar #, office phone #, and client's full name

b. Hearing date and time, and matter number on the calendar

c. Debtor's name and case number and, if applicable,
adversary procedure number

JOIN JUDGE ZURZOLO'S ZOOM GOV PHONE LINE: If you are

appearing by phone, join Judge Zurzolo's Zoom Gov line 15 minutes before the hearing. Keep your phone on mute until your matter is called.

Call either phone line: (669) 254-5252 or (669) 216-1590

Meeting ID: 160 995 2562 **Participant ID:** # **Passcode:** 13682022